



## INVENTORY & BILLING



Makes inventory management and billing easy, efficient and analytical.

**UBS Inventory & Billing** makes stock control easier by putting the control back into your hands. It provides you with the flexibility to handle all types of inventory transactions and have instant updates and inventory status at your finger tips.

**UBS Inventory & Billing** performs as an invoicing system whereby you can print invoices and delivery orders. Over the years the system has been improved based on customer feedback. A simple and yet powerful Bill of Material module is available. Four methods of stock valuation are included, namely Fixed Cost, First In First Out (FIFO), Monthly Average and Moving Average. Different levels of security for data access are also available. The system provides location, category and item group for relevant reporting needs.

Inventory & Billing



**UBS:nine**  
User Business System  
Version 3

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### FEATURES:

#### 1) New Wizard Setup

- Available during initial setup.
- Serves as a quick start to new users in getting started with the system.
- Provides a step-by-step guide to setup necessary masters in the system.
- Reduces the steps required to go through different menu paths in order to get all the required setup in place.
- The step by step wizard includes the following actions:-

| Action included in Wizard        | Inventory & Billing System |
|----------------------------------|----------------------------|
| Maintain company profile         | ✓                          |
| Setting up accounting year       | ✓                          |
| Linking to UBS Accounting system | ✓                          |
| Assign GL account                | ✓                          |
| Set document reference number    | ✓                          |
| Set costing method               | ✓                          |

#### 2) New User Interface

- Quick access to process flow.
- Task flows are displayed on the new dashboard.
- You can choose to execute tasks by clicking on the process flow button to access the entry screen directly.
- Quick access helps to speed up a task by avoiding having to go a few levels to call up the entry screen itself.
- Useful for new users who are not familiar with the system.
- Quick access process flows are grouped by the following sections:

| Quick Access Process Flows | Inventory & Billing System |
|----------------------------|----------------------------|
| Maintenance                | ✓                          |
| Transactions               | ✓                          |
| Print Bills                | ✓                          |
| Enquiry                    | ✓                          |
| Reports                    | ✓                          |

#### 3) Additional features

- Excel® Add-on
  - Many people are already familiar with Excel® and can use this feature to analyze their data.
- Auto back up before exit
  - Automatically backup your data so you have a peaceful mind.
- SMS
  - Get your information via mobile sms on-time daily.
- Report Converter
  - Creating Reports has never been easier! Now you can manage, view and send reports in various formats.
  - Example: Email important reports in PDF® format to your business partners or a report in Excel® format for a more in depth analysis.
- Sample Data
  - Explore while you decide.
- User Based Security
  - Secure your information by controlling access rights. A full audit log on the access details is provided for easy checking.