

## Release Notes for Sage Payroll & HRMS

### Content

This release notes covers two sections:

1. Progressive Enhancement (if any)
2. Issues that have been addressed

**Version 9.9.3.4**

**Release date: 9<sup>th</sup> January 2017**

### **Progressive Enhancements**

## Singapore Text File generation for YA 2017 Submission

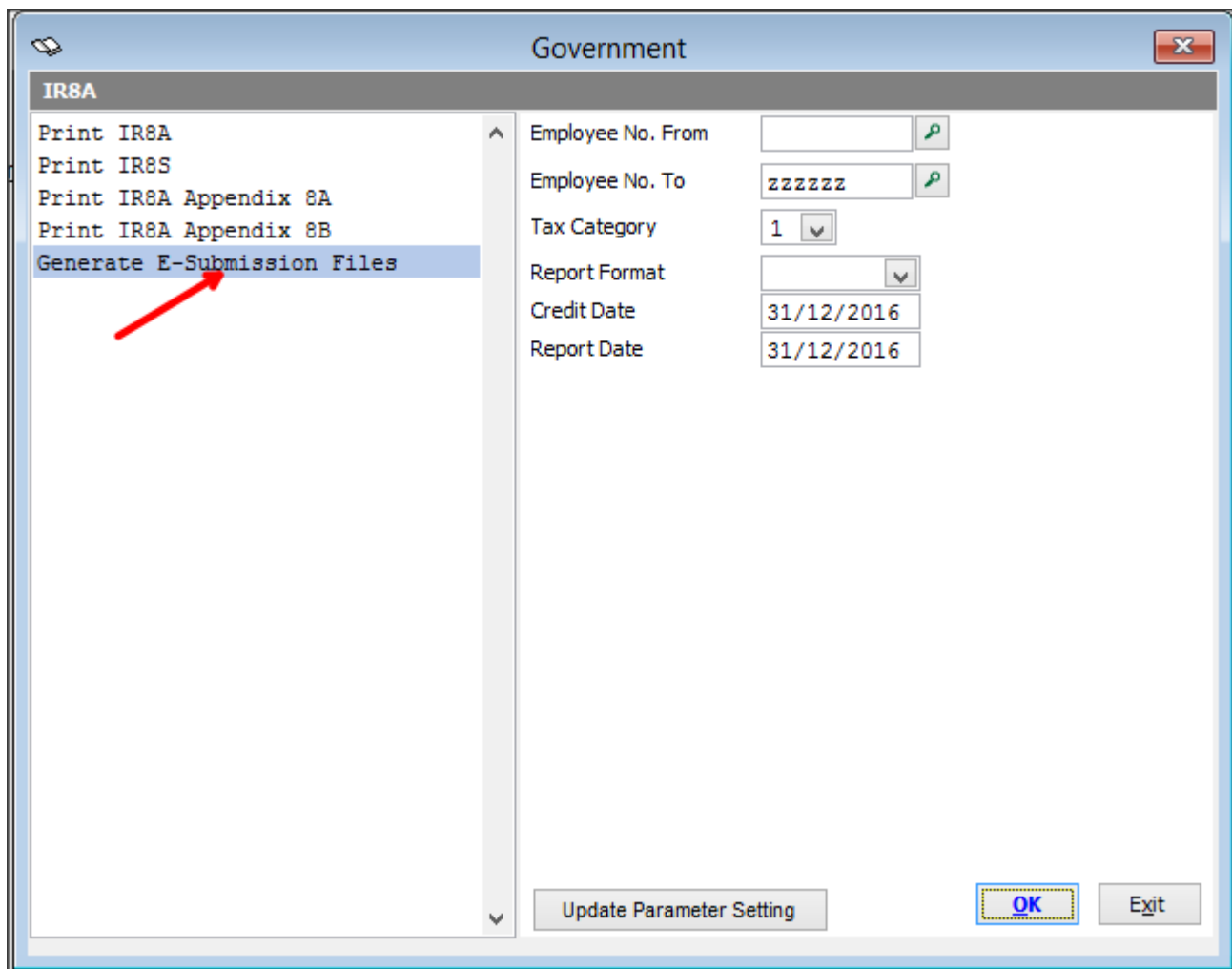
IR8A, Appendix 8A, Appendix 8B and IR8S text file formats are now updated to the latest to meet the change requirements from IRAS as shown below:

<b>Changes from YA 2017 Onwards</b>			
The changes to the file format with effect from YA 2017 are summarised below:			
S/No	Field Name	File Format	Change(s)
1	Remission / Exempt / Non-Taxable Indicator	IR8A (Detail)	Removal of "Tax remission on Operation Headquarters (OHQ)" indicator.  Add "Overseas Pension Fund with Tax Concession", "Income from Overseas Employment" and "Income from Overseas Employment and Overseas Pension Fund with Tax Concession" indicators.
2	Date of approval of director's fees	IR8A (Detail)	Date accepted up to previous income year.
3	Pioneer / Export / Pioneer service / OHQ Status was awarded for granted extension prior to 1 Jan 2004	Appendix 8A (Detail)	Removal of "Pioneer / Export / Pioneer service / OHQ Status was awarded or granted extension prior to 1 Jan 2004" item.
4	-	Things to Note	Removal of ^ and ; characters.

For more information, please visit:

<https://www.iras.gov.sg/irashome/Businesses/Employers/Auto-Inclusion-Scheme--AIS-/Technical-File-Format/Specifications/>

This feature/function is available at:



## Singapore IRAS Reporting Employee Earnings

Form IR8A, Appendix 8A, Appendix 8B, and IR8S for YA2017 is now up to date.

Sample form for IR8A:

2017		FORM IR8A	
Return of Employee's Remuneration for the year ended 31 Dec 2016			
Fill in this form and give it to your employer/employer by 1 Mar 2017 for his submission together with his Income Tax Return			
(This form will take about 10 minutes to complete. Please get ready the employee's personal particulars and details of his/her employment income. Kindly read the explanatory notes when completing this form.)			
Employer's Tax Ref. No./UEN 201100834E	Employee's Tax Ref. No. : *NRIC / FIN (Foreign Identification No.) S0000003E		
Full Name of Employee as per NRIC / FIN Employee A	Date of Birth 01/01/1982	Sex Male	Nationality SG
Residential Address Blk 123 Street 1 123456	Designation	Bank to which salary is credited	
If employment commenced and/or ceased during the year, state : (See paragraph 7 of the Explanatory Notes)	Date of Commencement	Date of Cessation	
INCOME (Enter "NA" for items that are not applicable)			\$
a) Gross Salary, Fees, Leave Pay, Wages and Overtime Pay (See Explanatory Note 12a)			42500.00
b) Bonus (non-contractual bonus declared on 2016 and/or contractual bonus) (See Explanatory Note 12b)			500.00
c) Director's fees (approved at the company's AGM/EGM on 2 / 2 / 2016) (See Explanatory Note 12c)			10000.00
d) Others:			
1. Allowances: (i) Transport \$ 600.00 (ii) Entertainment \$ 500.00 (iii) Others \$ 300.00 (See Explanatory Note 12d(i))			1400.00
2. Gross Commission for the period 01/01/2016 to 01/05/2016 * Monthly/ other than monthly payment			400.00
3. Pension			500.00
4. Lump sum payment (See Explanatory Note 12d (ii))			10000.00
(i) Gratuity \$ 6000.00 (ii) Notice Pay \$ (iii) Ex-gratia payment \$			
(iv) Others (please state nature) \$			
(v) Compensation for loss of office \$ 4000.00 Approval obtained from IRAS: *Yes/No Date of approval <input type="checkbox"/>			
Reason for payment	Length of service		
Basic of arriving at the payment (Give details separately in space below)			
5. Retirement benefits including gratuities/pension/pension/commutation of pension/lump sum payment etc from Pension/Provident Fund: Name of Fund Ret Fund			
(Amount accrued up to 31 Dec 1992 \$ 700.00) (Amount accrued from 1993 to 31 Dec 2016 \$ 1000.00)			800.00
6. Contributions made by employer to any Pension/Provident Fund (including contributions made outside Singapore without tax concession: Contributions made by employer to any Pension/Provident Fund (including contributions made outside Singapore with tax concession):			900.00
Name of the overseas pension/provident fund			
Full Amount of the contributions	Contributions mandatory? *Yes/No		
Were contributions charged to the employee's account? *Yes/No	Permanent establishment? *Yes/No		
[See Explanatory Note 12d (i)]			
7. Excess/Voluntary contributions by employer (amount refunded/to be refunded):			2000
[See Explanatory Note 12d (iv)] and complete the Form IR8S			
8. Gains or profits from Employee Share Option (ESOP) / other forms of Employee Share Ownership (ESOW) Plans			8100.00
[See Explanatory Note 12d (v)] and complete the Appendix 8B			
9. Value of Benefits-in-kind (See Explanatory Notes 13 to 16 and complete the Appendix 8A):			6280.10
e) 1. Remission: Amount of Income \$ 111.00 (See Explanatory Note 12e)	TOTAL (Items d1 to d9)		31080.10
2. Exempt/Non Taxable Income: \$ (See Explanatory Note 11)			
f) Employee's Income tax	If yes and fully borne by employer, DO NOT enter any amount in (i) and (ii)		
borne by employer?	(i) If tax is partially borne by employer, state the amount of income which tax is borne by employer		
*YES / NO	(ii) If a fixed amount of tax is borne by employee, state the amount to be paid by employee		
DEDUCTIONS (Enter "NA" for items that are not applicable)			
EMPLOYEE'S COMPULSORY contribution to CPF / Designated Pension or Provident Fund (less amount refunded/ to be refunded) Name of Fund:			999
(Please adopt the appropriate CPF rates published by CPF Board on its website 'www.cpf.gov.sg', and do not include excess/voluntary contribution to CPF, voluntary contribution to Medisave Account, voluntary contributions to Retirement Sum Topping-up Scheme and SRS contributions in this item)			
[See Explanatory Note 12 - DEDUCTION]			
Donations deducted through salaries for: *Yayasan Mendaki Fund/Community Chest of Singapore/SINDA/CDC/ECF/Other tax exempt donations			123.00
Contributions deducted through salaries for Mosque Building Fund:			456.00
Life Insurance premiums deducted from salaries:			789
DECLARATION (See Explanatory Note 4)			
Name of Employer:	Sage Software Asia Pte Ltd		
Address of Employer:	Suite 1B-6, Level 6, Block 1B Plaza Sentral, Jalan Stesen Sentral 5 Kuala Lumpur Sentral, 50470 Kuala Lumpur		
LIONG KAH MEE	PAYROLL MANAGER	09-2789642	
Name of authorised person making the declaration	Designation	Tel. No.	Signature Date
There are penalties for failing to give a return or furnishing an incorrect or late return. * Delete if not applicable			

For more information, please visit:

<https://www.iras.gov.sg/irashome/Businesses/Employers/Reporting-Employee-Earnings--IR8A--Appendix-8A--Appendix-8B--IR8S/>

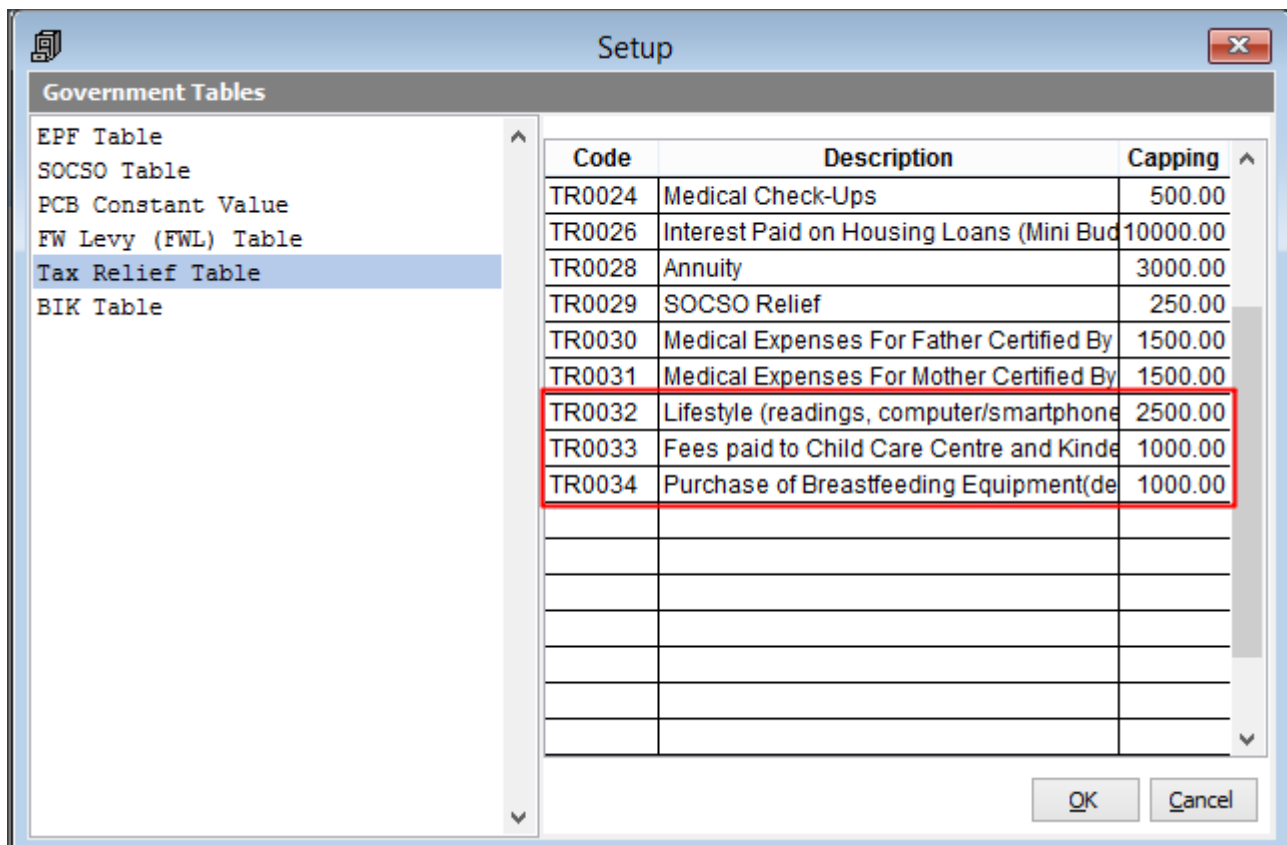
## Malaysia NEW Income Tax Relief and Rebate

There will be additional 3 types of income tax relief update in Sage Payroll:

- a. Lifestyle (readings, computer/smartphone, sport equipment/gymnasium membership and subscription of broadband internet) [limited to RM2500 per year]
- b. Purchase of Breastfeeding Equipment (Deduction is allowed once every 2 years for woman tax payer only) [limited to RM1000 per year]
- c. Fees paid to Child Care Centre and Kindergartens [limited to RM1000 per year]

These 3 income tax relief are available under:

Housekeeping > Setup > Government > Tax Relief Table > TR0032, TR0033 and TR0034



The screenshot shows the 'Setup' window with the 'Government Tables' list on the left and a table of tax relief codes on the right. The 'Tax Relief Table' is selected in the list. The table on the right has three columns: 'Code', 'Description', and 'Capping'. The rows for TR0032, TR0033, and TR0034 are highlighted with a red box.

Code	Description	Capping
TR0024	Medical Check-Ups	500.00
TR0026	Interest Paid on Housing Loans (Mini Bud	10000.00
TR0028	Annuity	3000.00
TR0029	SOCSSO Relief	250.00
TR0030	Medical Expenses For Father Certified By	1500.00
TR0031	Medical Expenses For Mother Certified By	1500.00
TR0032	Lifestyle (readings, computer/smartphone	2500.00
TR0033	Fees paid to Child Care Centre and Kinde	1000.00
TR0034	Purchase of Breastfeeding Equipment(de	1000.00

## Malaysia SOCSO Borang 2 (Joined) – 2016 Format

Socso Borang 2 (Joined) 2016 format is now available in Sage Payroll.

Below is the sample report:

BORANG 2  
BORANG PENDAFTARAN PEKERJA  
PERATURAN-PERATURAN (AM) KESELAMATAN SOSIAL PEKERJA 1971  
(Peraturan 10, 12(4) dan 12A)

BORANG 2 - PENDAFTARAN PEKERJA												NO KOD MAJIKAN / MyCoID																	
A. BUTIRAN PEKERJA																													
Jenis Kad Pengenalan	No. Kad Pengenalan											Nama Pekerja (seperti dalam Kad Pengenalan)	Jantina (L/F)	Bangsa	Tarikh Mula Kerja			Pekerjaan	Sila tandakan (✓) pekerja yang bergaji melebihi RM5000.00 sebulan										
(1)	(2)											(4)	(5)	(6)	(7)			(8)	(9)										
	7	8	5	4	1	2	1	1	2											0	1	0	8	2	0	1	6		
(3) Tankh Lahir															Hari	Bulan	Tahun												
L	0 5 0 5 1 9 7 8											EMPLOYEE 005	M	03	0	1	0	8	2	0	1	6							
B	7 8 9 6 5 4											EMPLOYEE 008	M		0	1	0	8	2	0	1	6		✓					
B	7 8 0 9 2 4 0 6 2 2 3 2											JENNIFER LAM	F	02	0	1	0	8	2	0	1	6		✓					
B	7 9 0 5 2 3 0 6 5 4 2 1											JIMMY	M	02	0	1	0	8	2	0	1	6	ENGINEERING	✓					
B	5 2 0 2 1 3 0 6 5 4 2 2											KI...	F	02	0	1	0	8	2	0	1	6		✓					

SAMPLE

B. PENGESAHAN MAJIKAN / WAKIL MAJIKAN															
Saya mengesahkan bahawa tiada seorang pun pekerja perusahaan ini sebagaimana yang ditakrifkan dalam seksyen 2(5) Akta telah tertinggal daripada senarai di atas.															
Tandatangan : .....										Tarikh : 3 1 0 8 2 0 1 6					
Nama Majikan>Nama Wakil Majikan:SOMEONE INCHARGE															
Nama Perusahaan : Malaysia Socso F123654															
No. KPPN:				Jawatan:				No. Faks:				E-mel:			
Nombor Telefon (Pejabat) : 03-56321423															
Tandatangan tidak diperlukan sekiranya borang ini dihantar melalui medium elektronik tertakluk kepada pengesahan oleh PERKESO															

## Important Notice for Malaysia LHDN enhancement

Please note that we are currently working on the following form enhancement:

- a. 2016 version of Form EA
- b. 2016 version of Form EC
- c. 2016 version of Form CP.8D

*Expected target date of delivery for these enhancements will be on February 2017 Online Update schedule.*

Tuan,

Format versi baru Borang EA boleh digunakan untuk tahun saraan 2016.

Sekiranya mempunyai masalah untuk penggunaan borang versi baru tersebut, borang EA format versi lama masih boleh digunakan.

Sekian, terima kasih.

"BERKHIDMAT UNTUK NEGARA"

"BERSAMA MEMBANGUN NEGARA"

MOHAMAD NIZAR MOKHTAR

PENOLONG PENGARAH | BAHAGIAN OPERASI DASAR | JABATAN OPERASI CUKAI | LEMBAGA HASIL DALAM NEGERI MALAYSIA

ANDALAH WIRA NEGARA!

**HASIL** Teman Keceriaan Anda

### Issues that have been addressed

Case ID	Brief Description
378-152360	<p>Borang CP22A</p> <p><b>Issue : Wrong label for Item 13a) Bilangan Anak and 13d) Alamat surat-menyerat.</b></p> <p><b>Resolve : In this version, we replaced the correct label for Item 13a) Nama Penuh and 13d) No. Telefon.</b></p>

**\*\*END\*\***